

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 26, 2017
BOARD ROOM, MAIN LIBRARY

President Ray Weber called the regular meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:13 pm at Main Library. The following members of the Board answered the roll call: Lolita Adair, James D. Casey, Jill Darlington, John Frola, Jr., William D. Rich, and Ray Weber. Bernie Rochford was absent. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Carla Davis, Pam Hickson-Stevenson, Eileen Herbert, Ann Hutchison, Vickie King, Lisa Percy, Carl Roxbury, Val Sherman.

Mr. Casey moved, seconded by Mrs. Adair, to adopt the agenda for the January 26, 2017 meeting. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Casey, Mr. Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 17-8
AGENDA

Mrs. Darlington moved, seconded by Mrs. Adair, to adopt the minutes with correction the December 8, 2016 meeting. Mrs. Adair pointed out an error on page 4, Haywood should read Haygood. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Casey, and Mr. Weber all voted aye. Mr. Frola and Mr. Rich abstained. The motion carried. 17-9
DECEMBER
BOARD MINUTES

Mr. Weber said he appreciates the opportunity to serve as President, and hopes that he will do a good job. PRESIDENT'S
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the financial reports for November and December 2016.

[The financial reports are appended to the minutes.]

After discussion Mr. Weber moved, seconded by Mr. Frola, approval of the financial reports for November and December. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Casey, Mr. Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 17-10
NOVEMBER &
DECEMBER
FINANCIAL
REPORTS

Ms. Scarpitti presented the donor/gift list and reported that in November and December the Library received \$19,000 in monetary donations. In addition, there were four pages of material donations.

Mr. Rich moved, seconded by Mrs. Darlington, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Casey, Mr. Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 17-11
DONOR/GIFT LIST

Ms. Scarpitti presented the investment reports for November and December.

[The investment reports are appended to the minutes.]

Lisa Peercy, Human Resources Director, presented the Personnel Report for January 2017. She stated there were no changes to the report since its mailing. She highlighted the retirement of Eileen Herbert, Deputy Fiscal Officer the end of April.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – January 2017**

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Collins, Amanda	Student Assistant	01.07.17	Portage Lakes
Ford, Aimee	Student Assistant	11.25.16	Kenmore
Heminger, Alexandra	Student Assistant	12.31.16	Mogadore
Marchetta, Amanda	Student Assistant	12.09.16	Fairlawn-Bath
Schaefer, Kathy	Substitute Librarian	06.09.16	Public Services
Weiser, Noelle	Public Service Assistant I	01.28.17	Circulation
Whetsel, Shawn	Information Technology Manager	01.06.17	Information Technology

RETIREMENT

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Herbert, Eileen	Deputy Fiscal Officer	04.30.17	Business Office

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Glenn-Walker, Keiarra	Student Assistant	12.12.16	Odom
Johnson, Sarah	Student Assistant	12.12.16	Youth Services Office

CHANGE OF STATUS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Goddard, Jackie	Librarian full-time Librarian job-share	01.03.17	Children's Library same
Schall, Emily	Public Service Assistant II part-time Public Service Assistant II full-time	01.03.17	Portage Lakes same
Solomon, Mariam	Librarian full-time Suspension with pay 12.27.16 – 1.06.17		Kenmore

CHANGE OF STATUS: (Promotion and/or Transfer)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
McCants, James	Public Service Assistant II (7/2 \$13.71/hr) Technology Trainer (11/1 \$19.56/hr)	12.26.16	Electronic Services same
Thomas, June	Public Service Assistant II (7/2 \$13.71/hr) Librarian (11/1 \$19.76/hr)	01.03.17	Goodyear Children's Library
Chenault II, Clayton	Public Service Assistant II Public Service Assistant II	01.09.17	Odom Mobile Services

RETIREMENT (Comments)

Employee

Eileen Herbert
10.03.11 – 04.30.17 - Deputy Fiscal Officer, Business Office

CONFIDENTIAL:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Mariam Solomon	Suspension with pay Termination of employment	12.27.16 01.06.17	Kenmore

NUMBER OF STAFF MEMBERS

	<u>01.14.14</u>	<u>01.16.15</u>	<u>01.19.16</u>	<u>01.19.17</u>
Full-Time Staff:	256	247	248	261
Part-Time/Job-Share Staff:	44	48	50	50
Student Assistants:	84	77	82	77
Total number of Staff:	384	372	380	388
Full-Time Equivalents	292	284	284	298

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Frola moved, seconded by Mrs. Adair, adoption of the Personnel Report. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Casey, Mr. Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried.

Mr. Jennings presented a draft Memorandum of Understanding concerning parking for Main Library customers to members of the Board for their review. In this five-year agreement the Library will pay the City of Akron \$44,000 annually to assist with parking deck maintenance and repair. This amount will be adjusted each year based on actual customer usage, with the Library's minimum payment of \$35,000 and maximum of \$55,000.

Mr. Jennings stated in return the city will once again grant one free hour of parking for those customers with a parking ticket validated by the Library. Restoring the one free hour of parking at Main Library is key to encouraging use of the Library Monday – Friday, and removes a potential barrier for Library customers.

Mr. Jennings said he anticipates communicating about this and implementing the change in the next week or two, after working out procedural issues with City and the parking company. This MOU now comes before the members of the Board for approval.

Mr. Rich moved, seconded by Mr. Frola, approval of the MOU with the City of Akron. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Casey, Mr. Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried.

17-13
PARKING DECK MOU
APPROVAL

Mr. Jennings announced the Library will again host Annual Family Reading Festival on Saturday, February 4 from 10am to 3pm. He stated this event usually draws between 1000 and 1500 people to Main Library, depending upon the weather. The Library's collaborative partner in this festival is Summit Education Initiative, which promotes cradle to career alignment of educational efforts in the community.

10th ANNUAL
READING FESTIVAL

This festival features music, book giveaways, hands-on activities, face painting, mascots, food and participation by 25 local agencies and organizations. Mr. Jennings described this event as the most "stroller-intensive" day at Main Library; it is invigorating to see so many families embracing learning and fun at the Library.

Mr. Jennings said that for over a decade the Library has been a member of a local coalition of agencies, organizations, and units of government encouraging eligible residents to file for the Earned Income Tax Credit as part of their federal tax return. Free tax preparation assistance is made available through this coalition, and in 2016 the coalition assisted in filing over 3,400 tax returns with federal refunds of over \$3.7 million.

EARNED INCOME
TAX CREDIT
COALITION

Mr. Jennings stated the coalition's efforts are coordinated by Akron Summit Community Action, Inc. Other participants include the City of Akron, Community Legal Aid, University of Akron, the office of U.S. Senator Sherrod Brown, InfoLine, Summit County Ohio Means Jobs, and the United Way of Summit County.

Mr. Jennings added that the Library's contributions largely involve spreading the word about the availability of EITC through flyers and posters at all locations and a link on the Library's website to the EITC site. This will be

promoted via social media this year, also. This is another example of the Library raising its hand and contributing to an initiative benefitting the community.

Mr. Jennings announced that sometime in February Main Library will host a temporary installation of interactive art along the glass wall of the 2nd floor TechZone. The art is a series of large illuminated hearts that will change and activate as observers engage about that art on Twitter. The artwork is funded through a Knight Foundation Arts Challenge grant that seeks to place interesting visual art along downtown's Main Street.

LIBRARY TO HOST
TEMPORARY
INTERACTIVE ART

Mr. Weber stated there were no Committee Reports.

Mr. Weber stated there were no reports from Senior Staff.

There being no further business, Mr. Weber adjourned the meeting at 5:14 pm.

ADJOURNMENT

President

Secretary