

AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 29, 2016  
COMMUNITY ROOM, NORTH HILL BRANCH LIBRARY

President William D. Rich called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:05 pm at the North Hill Branch Library. The following members of the Board answered the roll call: Lolita Adair, James D. Casey, Jill Darlington, John Frola, Jr., William D. Rich, Bernard Rochford and Ray Weber. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Carla Davis, Vickie King, Pam Hickson-Stevenson, Stephanie Jolliff, Patty Marsh, Lisa Peercy, Carl Roxbury, Val Sherman, Audrey Sumser, Lisa Weiser and Barb White.

Mr. Frola moved, seconded by Mr. Casey, to adopt the agenda for the September 29, 2016 meeting. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 16-68  
AGENDA

Mr. Casey moved, seconded by Mr. Rochford, to adopt the minutes of the August 25, 2016 meeting. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. Mr. Frola abstained. The motion carried. 16-69  
AUGUST MEETING  
MINUTES

Mr. Rich expressed appreciation to the North Hill Branch staff for hosting the September board meeting. PRESIDENT'S  
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the Executive Summary and the Financial Reports for August.

[The financial report is appended to the minutes.]

After discussion, Mr. Rochford moved, seconded by Mr. Frola, approval of the August 2016 financial report. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Casey, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 16-70  
AUGUST  
FINANCIAL  
REPORT

Ms. Scarpitti presented an Adjustment to Appropriations to the Board for approval. She requested an increase of \$1,000 to the Beasley Charitable Trust Grant Fund, #208.

Mrs. Adair moved, seconded by Mrs. Darlington to move \$1,000 into fund #208. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Casey, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 16-71  
ADJUSTMENT TO  
APPRRIATIONS

Ms. Scarpitti presented the donor/gift list and reported that in August the Library received \$1,020 in monetary donations and five pages of materials donations.

Mrs. Adair moved, seconded by Mr. Frola, acceptance of the August 2016 donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 16-72  
DONOR/GIFT LIST

Ms. Scarpitti presented the investment report for August 2016.  
[The investment report is appended to the minutes.]

Lisa Percy, Human Resources Director, presented the September 2016 Personnel Report. There were no changes to the report after mailing to the Board.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
Personnel Report – September 2016**

**RESIGNATIONS:**

| <u>Employee</u>  | <u>Classification</u>        | <u>Date</u> | <u>Agency</u>      |
|------------------|------------------------------|-------------|--------------------|
| Eberly, Hannah   | Student Assistant            | 09.01.16    | Northwest Akron    |
| Gavin, Robin     | Student Assistant            | 08.25.16    | Nordonia Hills     |
| Lengel, Kirstin  | Student Assistant            | 09.16.16    | Green              |
| McKown, Samuel   | Student Assistant            | 09.10.16    | Portage Lakes      |
| Murphy, Mikayla  | Student Assistant            | 08.29.16    | Highland Square    |
| Vaughn, Adrianna | Student Assistant            | 09.13.16    | Ellet              |
| Vollmer, Julie   | Technical Services Assistant | 09.09.16    | Technical Services |

**SELECTIONS:**

| <u>Employee</u>  | <u>Classification</u>                 | <u>Date</u> | <u>Agency</u>            |
|------------------|---------------------------------------|-------------|--------------------------|
| Amato, Cassandra | Student Assistant                     | 09.05.16    | Fairlawn-Bath            |
| Balis, Hannah    | Student Assistant                     | 09.19.16    | Nordonia Hills           |
| Bragg, Faith     | Student Assistant                     | 09.05.16    | Magazines and Newspapers |
| Howell, Joseph   | Public Service Assistant II float     | 09.12.16    | Public Services          |
| Hudson, Rachael  | Student Assistant                     | 09.05.16    | Fairlawn-Bath            |
| Hunt, Lauren     | Student Assistant                     | 09.05.16    | Odom                     |
| Lamb, Kylie      | Student Assistant                     | 09.19.16    | Ellet                    |
| Meyer, Andrew    | Student Assistant                     | 09.19.16    | Highland Square          |
| Moss, Shanae     | Student Assistant                     | 09.19.16    | Northwest Akron          |
| Raw, Heather     | Safety Specialist                     | 09.19.16    | Facilities Services      |
| Scott, DionJare  | Student Assistant                     | 09.05.16    | Goodyear                 |
| Setting, Dana    | Public Service Assistant II float     | 09.05.16    | Public Services          |
| Troph, Noah      | Student Assistant                     | 09.19.16    | Nordonia Hills           |
| Weaver, Chad     | Public Service Assistant II part-time | 09.12.16    | Science & Technology     |

**CHANGE OF CLASSIFICATION (Transfer)**

| <u>Employee</u> | <u>Classification</u>                 | <u>Date</u> | <u>Agency</u>   |
|-----------------|---------------------------------------|-------------|-----------------|
| Fischer, Sharyl | Public Service Assistant II full-time | 09.12.16    | Mobile Services |
|                 | Public Service Assistant II job-share |             | Tallmadge       |

**CHANGE OF STATUS: (Promotion)**

| <u>Employee</u>     | <u>Classification</u>                                     | <u>Date</u> | <u>Agency</u>         |
|---------------------|---|-------------|-----------------------|
| Hardy-Butler, Kiana | Student Assistant<br>(1/1) \$8.30/hr                      | 09.19.16    | Business & Government |
|                     | Public Service Assistant II job-share<br>(7/1) \$13.51/hr |             | Maple Valley          |
| Marzick, Zachary    | Student Assistant<br>(1/2) \$8.42/hr                      | 09.05.16    | Firestone Park        |
|                     | Public Service Assistant II job-share<br>(7/1) \$13.51/hr |             | same                  |

|                 |   |          |                 |
|-----------------|---|----------|-----------------|
| Solomon, Mariam | Substitute Public Service Assistant<br>(3/1) \$13.19/hr |          | Public Services |
|                 | Early Childhood Librarian<br>(11/1) \$19.56/hr          | 10.03.16 | Kenmore         |

**NUMBER OF STAFF MEMBERS**

|                            | <u>01.21.09</u> | <u>09.16.14</u> | <u>09.10.15</u> | <u>09.15.16</u> |
|----------------------------|-----------------|-----------------|-----------------|-----------------|
| Full-Time Staff:           | 295             | 255             | 247             | 264             |
| Part-Time/Job-Share Staff: | 71              | 45              | 48              | 54              |
| Student Assistants:        | 90              | 78              | 76              | 76              |
| Total number of Staff:     | 456             | 378             | 371             | 394             |
| Full-Time Equivalents      | 346             | 290             | 283             | 302             |

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Frola moved, seconded by Mrs. Adair, to adopt the Personnel Report. 16-73  
 The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, PERSONNEL REPORT  
 Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

Mr. Jennings introduced Lisa Weiser, Branch Manager of the North Hill DIRECTOR'S REPORT  
 Branch. He stated that whenever he hears anything about the good things going on in the North Hill community, the North Hill Branch seems to be right in the middle of it. He stated that these comments are a testimony to the good work being done by Lisa and the North Hill staff. Mr. Rich added that he hears the same comments, and he very much appreciates the role this branch plays in the North Hill neighborhood.

Mr. Jennings stated that the Library has received a bequest from the estate BEQUEST FOR  
 of Pamela S. Huffman, a former accountant who passed away in December 2015. GOODYEAR BRANCH  
 Ms. Huffman worked her entire career with the Goodyear Tire & Rubber Company located near the Goodyear Branch. The \$25,000 bequest is specifically for use at the Goodyear Branch Library, where Ms. Huffman spent many hours reading. Mr. Jennings said he met with Ms. Huffman's father at his home and was told that the Goodyear Branch was a very important place in Ms. Huffman's life for many years. He added that she had planned this bequest to the Library for at least a decade.

Mr. Jennings said the bequest has no other conditions or requirements for how the funds be spent, so the Library will create a separate fund through which the Goodyear Branch will benefit. Mr. Jennings said Ms. Huffman's father, Mr. Ginnings, will be kept advised as to how the funds will be spent.

Mr. Jennings stated *The Reporter* is a weekly Akron newspaper that DIGITIZING THE  
 focuses on news, issues, and people in the African American community. REPORTER  
 Published since 1969, *The Reporter* is a unique chronicle of our area's African AKRON COMMUNITY  
 American history. Through a \$10,000 grant from the Akron Community FOUNDATION GRANT  
 Foundation, the Special Collections Division at Main Library will engage in a project to digitize *The Reporter*, 1969 to present, and make it searchable and available digitally.

Mr. Jennings said that although the history of Akron’s African American community is rich, documentation telling that story is relatively scarce. This project will provide full-text searchable access to every word published in *The Reporter* for the last 47 years. Researchers will be able to search for names, places, and events.

Mr. Jennings added that although the paper currently is available only on microfilm, its 30,000 pages from 1969 through 2016 will be digitized with optical character recognition software enabling researchers and citizens to search the entire newspaper with keyword searching. The Library will contract with Ohio History Connection (formerly the Ohio Historical Society) to digitize the papers and host them on Ohio Memory (ohiomemory.org), Ohio’s collaborative digital Library. Ohio Memory includes historic images, documents, and newspapers from 360 cultural heritage organizations from all 88 counties.

Mr. Jennings reported that the replacement of the cooling tower on the roof of Main Library is scheduled for Saturday, October 1. Preliminary work began during the week of September 26. The crane needed to take down the existing tower and then hoist the new one into place will require lane closures on S. High Street for that Saturday. The connecting of the new tower, configuring the system and testing will take much of the next week. The Library hopes to have the cooling tower back up and operating by Friday, October 7.

COOLING TOWER  
PROJECT

Mr. Jennings reported that at the first night of the 2016 Main Event Speaker series, an evening with author Sarah Vowell, there was a full auditorium, with an estimated 400 in attendance. The Library is hopeful for large turnouts for the next three speakers, author Rob Sheffield tonight, author Billy Collins on October 15, and poet Jamaal May on November 2. This series is possible through the support of the Friends of Main Library and coordinated by Culture & AV Division Manager, Bob Ethington. Mr. Jennings added that the City of Akron views the Library as a collaborative partner, so in the context of getting a Memorandum of Understanding, which he said he hopes to bring to the board in October, the City approved free parking at the High/Market parking deck during these events.

MAIN EVENT  
SPEAKER SERIES

Mr. Jennings stated he plans to bring to the October board meeting a draft lease for the Springfield/Lakemore site.

SPRINGFIELD/  
LAKEMORE SITE

Mr. Jennings also reported that the annual meeting of the Summit County Library Trustees’ Council will be held on Thursday, October 20.

TRUSTEES’ COUNCIL

There was no report from Administrative Staff.

ADMINISTRATIVE  
STAFF

With no further business, Mr. Rich adjourned the meeting at 4:38 pm.

ADJOURNMENT

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President

\_\_\_\_\_  
Secretary

